The Loudonville-Perrysville School Foundation

P.O. Box 73
Loudonville, OH 44842

www.lpschoolfoundation.org
Email: support@lpschoolfoundation.org

Teacher Mini-Grant Instructions

Background

Teacher Mini-Grants are offered by the Loudonville-Perrysville School Foundation (LPSF) to benefit students of the Loudonville-Perrysville School District. The maximum grant is $500, and grants are to be used for materials, equipment, or other expenses related to a program or project not supported by the school budget.

By making application for a Mini-Grant, the applicant agrees to follow all rules listed in these Teacher Mini-Grant Instructions, the Teacher Mini-Grant Application, and the Teacher Mini-Grant Follow-Up Report.

Application Submission

The deadline for submitting applications is June 15. All applications must be typed and emailed in a single PDF to support@lpschoolfoundation.org. Incomplete applications and applications not received by the deadline will not be considered. Supplemental information may be included to further explain the grant request.

Grant Awards

Grant applications will be judged based on their ability to make a meaningful impact in the educational process. Awards will be announced and funding will be provided on or before July 31. Applications are reviewed by the LPSF Trustees, and their decisions are final.

Follow-Up Reporting

The grant recipient agrees to provide, by May 31 of the year following receipt of Mini-Grant funds, a follow-up report describing the results of the program or project, and accounting for the expenditures of all Mini-Grant funds. Permission is given to LPSF to use the follow-up report, including any photographs, to publicize the Teacher Mini-Grant Program. Follow-up reports should be submitted in the same manner as applications, except that photographs should be emailed as separate files.

Other Terms and Conditions

The grant recipient agrees to use Mini-Grant funds in the following school year, for only the purposes listed in the application, and to promptly repay any unused Mini-Grant funds.

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Teacher Mini-Grant Application (2021-2022)

Teacher Name: _____ Date: _____

Preferred Email: _____

Project Name: _____

Amount Requested: _____ Total Project Cost: _____

Would you accept partial funding? _____

Total number of students: _____ Grade(s) of students: _____

Career Center (only): Number of LHS students in this class: _____

Describe your program or project. (Supplemental information may be included if necessary.)

List detailed costs for materials and equipment, plus any other program expenses.

_____ _____
Teacher Signature Date Principal Signature Date

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Teacher Mini-Grant Follow-Up Report (2021-2022)

Teacher Name: _____ Date: _____

Preferred Email: _____

Project Name: _____

Mini-Grant Amount: _____ Total Project Cost: _____

Describe the accomplishments of the program or project. Include any materials, photographs, or examples suitable for publicizing the Teacher Mini-Grant Program.

Provide a detailed accounting of how the Mini-Grant funds were spent.

_____
Teacher Signature

Note: This report must be completed to be eligible for future LPSF Teacher Mini-Grants.